



## APPLICATION FOR EMPLOYMENT

<b>PERSONAL</b>			
Last Name	First	Middle	
Street Address			
City, State, Zip			
Phone:	Home	Mobile/Pager/Other	E-Mail Address
Social Security Number		Driver License Number	
How did you hear about Storch Realty, Inc.?			
Are you a citizen of the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If not, can you provide proper INS documentation permitting you to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Do these documents have an expiration date? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", what date?			
If you are under 18 can you furnish a "Maryland Work Permit for Minor"?			
Have you been convicted of any crimes in the past ten years which have not been annulled, expunged or sealed by a court? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", describe in full.			

Type of employment desired:  Full-Time  Part Time  Temporary

Please list the Position(s) for which you are applying:

Please describe your skills and qualifications:

Please list your desired salary:

When will you be available to begin work?

Will you work overtime if asked?  Yes  No

Are there any reasons why you would not be able to perform the duties of any position for which you are applying  Yes  No  
 If "Yes", please describe:

EDUCATION				
School	Name and location of school	Years Attended	Major/Course of Study	Did you graduate?
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No
College				<input type="checkbox"/> Yes <input type="checkbox"/> No
Trade, Business, or Correspondence School				<input type="checkbox"/> Yes <input type="checkbox"/> No

## EMPLOYMENT

Please provide your accurate, complete full-time and part-time employment record. Start with your present or most recent employer and continue with your employment history.

Company Name	Telephone
Address	Employed - (Month and Year) From _____ To _____
Name of Supervisor	Salary _____
Job Title and Description	Reason for Leaving _____

Company Name	Telephone
Address	Employed - (Month and Year) From _____ To _____
Name of Supervisor	Salary _____
Job Title and Description	Reason for Leaving _____

Company Name	Telephone
Address	Employed - (Month and Year) From _____ To _____
Name of Supervisor	Salary _____
Job Title and Description	Reason for or Leaving _____

**Do Not Contact:**

We may contact the employers listed above unless you indicate those you do not want us to contact.	Employer Name _____ Reason _____ _____ _____
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**APPLICANT SIGNATURE**

**Please read and understand this statement before signing your application:**

The information I have provided in the Application for Employment is true, correct and complete. False, incomplete or misrepresented information of any kind will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for immediate termination of my employment.

I authorize the employer to contact and obtain information about me from previous employers, educational institutions and any other party necessary to verify the accuracy of information I disclosed in this application, a related employment resume or a personal interview. To assist in the processing of my Application, I waive all rights and claims I may otherwise have against the employer or its representative.

This application is not an employment agreement. If I accept an offer of employment I understand the employer may terminate my employment at any time, with or without cause and without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

**I fully understand and accept all terms and conditions in the above statement.**

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

**DO NO WRITE BELOW THIS LINE**

Interviewed By \_\_\_\_\_ Date \_\_\_\_\_

Remarks:




# Storck Realty, Inc.

8930 Baltimore Street • P.O. Box 431

Savage, Maryland 20763-0431

Laurel (301) 725-6300 • Baltimore (410) 792-0393 • Fax (301) 725-5049

## NOTICE AND AUTHORIZATION OF USE OF CONSUMER REPORTS FOR EMPLOYMENT PURPOSES

As a condition of employment with Storck Realty, Inc. a consumer report and/or investigative consumer report may be obtained for employment purposes when evaluating your eligibility for employment, promotion, reassignment, and/or retention.

I, \_\_\_\_\_, hereby authorize Storck Realty, Inc. to obtain a consumer report and/or investigative consumer report on myself for the purpose of evaluating my eligibility for employment, promotion, reassignment, and/or retention with Storck Realty, Inc.

I understand that such reports may include information bearing upon my credit worthiness, credit standing, character, general reputation, personal characteristics, and/or mode of living. I further acknowledge that such information may be obtained through personal interviews with any person who has knowledge of such information.

I understand that I have the right to request the complete and accurate disclosure of the nature and scope of any investigative consumer report performed, and hereby acknowledge receipt of the Federal Trade Commission's Summary of Consumer Rights enclosed herein.

I authorize and request every person, firm, company, corporation, governmental agency, court, college, university, school district, or other education institution, law enforcement office, and any other entity having control or possession of any information pertaining to me or my background to furnish same to any requesting party compiling information for the purpose indicated herein.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Social Security No: \_\_\_\_\_

Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\_\_\_\_\_ Phone No: \_\_\_\_\_

\*Responses to these questions are completely voluntary. You need not respond to have your application considered. However, without this information, we may be unable to distinguish you from another in the event we discover adverse information during our background investigation.

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File: Personnel File